

THE HONG KONG HOCKEY ASSOCIATION WOMEN'S SECTION 2021/22 WINTER LEAGUE

Invitation to Register for the HKHAWs 2021/22 Winter League

Dear Club Convenors

Applications are now invited from Affiliated Clubs who wish to have teams considered for entry into the Hong Kong Hockey Association Women's Section 2021/22 Winter League.

Please complete the online registration form <https://forms.gle/zgmw6a3jk6Enh2fM7> and ensure *both payments are made separately* on or before *Friday, 20 August 2021*.

The payments consist of (a) a Team Registration Fee for each team registered and (b) a Club Affiliation Fee for each club together with an administration fee for each team registered. These can be made by (i) two cheques made payable to "The Hong Kong Hockey Association" or (ii) or two transfer payments to HSBC 658-117643-838 (The Hong Kong Hockey Association) to be made on or before *Friday 20 August 2021* and email evidence of such payments to nicolechan@hockey.org.hk by such date.

IN ACCORDANCE WITH CIRCULAR NO.2 TOTAL PAYMENTS WILL BE SPLIT INTO 2 INSTALMENTS.

1/ FEES

1st Instalment:

1st instalment of fees for the forthcoming season payable by **Friday 20 August 2021** will be as follows:

First Payment

100% of League Fees (Team Registration Fee) \$750 (*per team*)

Second Payment

Administration Fees

(i) 100% of Club Affiliation Fee \$750 (*per club*)

PLUS

(ii) 50% of Administration Fee \$5,500 (*per team*)

Please note that if a Club pays the above fees aggregated into a single payment, such payment will not be accepted by the HKHA.

Calculations are set out below:

FIRST PAYMENT - LEAGUE FEES

No. of teams	Total Payable
1	\$750
2	\$1,500
3	\$2,250

4	\$3,000
5	\$3,750
6	\$4,500
7	\$5,250
8	\$6,000

SECOND PAYMENT - ADMINISTRATION FEES

No. of teams	Club Affiliation Fee	Administration Fee	Total Payable
1	\$750	\$5,500	\$6,250
2	\$750	\$11,000	\$11,750
3	\$750	\$16,500	\$17,250
4	\$750	\$22,000	\$22,750
5	\$750	\$27,500	\$28,250
6	\$750	\$33,000	\$33,750
7	\$750	\$38,500	\$39,250
8	\$750	\$44,000	\$44,750

2nd Instalment:

2nd instalment of fees to be paid by **Friday 19 November 2021** will be as follows:

50% of Administration Fee

\$5,500 (*per team*)

SECOND INSTALLMENT - REMAINING ADMINISTRATION FEE

No. of teams	Total Payable
1	\$5,500
2	\$11,000
3	\$16,500
4	\$22,000
5	\$27,500
6	\$33,000
7	\$38,500
8	\$44,000

A fine of HK\$1,000 may be imposed on any Affiliated Club whose full affiliation and administration fees are not received by this date. Non-payment may also affect your right to commence your league games.

Note that **ANY outstanding fines** incurred during the 2020/21 season **MUST be paid** on or before 20 August 2021 or your Affiliated Club may not be accepted for entry in the 2021/22 Winter League.

2/ **SQUAD SIZE**

The minimum number of players that may be registered in a team is 15 players. Should you have any concerns about meeting this requirement please contact the HKHAWS by **2pm on Friday, 13 August 2021** so that the Committee may consider any potential dispensations on a case by case basis prior to the payment deadline.

- Should you wish to register more than 22 players in a squad, you may do so (for any team) provided that you pay an amount of HK\$300 per player. However, please note that we shall not accept more than 30 players registered for a single squad.

3/ **KIT**

If you are a new club or your team(s) kit has changed since the 2020/21 season please send an email to nicolechan@hockey.org.hk with the designs and colours of the 2 sets of playing uniform (including socks, skirts/skortis and shirts) on or before **Friday, 13 August 2021** for committee's approval.

It is important that your second strip is in complete contrast to your first strip, including your socks. Please note that white socks are NOT ENCOURAGED. A fine of \$500 shall be imposed for Affiliated Clubs who do not advise their second strip.

4/ **REQUESTS FOR POSTPONING MATCHES**

As per Bye-laws 11.9 and 11.10, requests must be received by the HKHAWS, in writing, at least fourteen (14) days before the scheduled date of the match; and such requests will only be considered when accompanied by a non-refundable cheque for HK\$1,000. Please note that such requests are strongly discouraged as it will be extremely difficult to cater for such requests this season.

5/ **WALKOVERS**

Should your team be in a situation that they declare a walkover, please note that fines apply and we would like to draw your attention to Bye-law 11.6 of the HKHAWS Competition Bye-laws.

Please be reminded that walkovers are not encouraged and will automatically result in Affiliated Clubs being fined and potentially subject to other penalties as set out in the Competition Bye-laws.

Should one of your teams have an insufficient number of players (i.e. less than 8), please inform the HKHAWS as soon as possible by email (with an explanation as required by the above Bye-law) **and** by telephone – preferably by 1.00 pm on the Friday before the Saturday game and by 1.00 pm on the day before a mid-week game.

In the event of a walkover being given, umpiring duties are still to be undertaken if the team has an assigned duty and fines shall be applied for no-shows. It is your duty to ensure that everyone knows that the game is not taking place and to notify the following:

- Captain of the opposition,
- Club Convenor for team you are giving walkover to,
- Club Convenors for teams that may have an umpiring duty for the game that is being cancelled.

6/ CLUB CONVENORS' MEETING

A pre-season Club Convenors' meeting is scheduled for **Thursday, 26 August 2021** at 7.30 pm at King's Park. Details will be sent out separately together with a Convenors' Circular.

7/ CLUB CONVENORS' CONTACT INFORMATION & CLUB DETAILS

Please send an email to nicolechan@hockey.org.hk:

- if there are any changes from the Club Convenor details provided in the online pre-registration questionnaire completed by all clubs in July.
- if you are a new club or if there are any changes to the existing details, your Club's full name, website, email address and bank account name and bank account details.

NB: The HKHAWS will only entertain correspondence from the Club Convenor or nominated alternative contact.

We hope that all of the above is clear, but if you have any questions please do not hesitate to contact us at nicolechan@hockey.org.hk.

We look forward to hearing from you soon.

The Hong Kong Hockey Association
Women's Section

ENCLOSED FORMS

CHECKLIST – Important Dates